



NEWFANE CENTRAL SCHOOL DISTRICT

6273 Charlotteville Road, Newfane, NY 14108

716.778.6850 Phone / 716.778.6852 Fax

www.newfane.wnyric.org

Job Vacancy Announcement

Title:	SUBSTITUTE TYPIST
Location:	District-wide
Days/Time:	Monday – Friday / Time varies by school building
Qualifications/ Requirements:	<ul style="list-style-type: none">• Graduation from high school or possession of an equivalency diploma• Fingerprint clearance through NYS Education Department
Salary:	\$15.00/hr, effective 7/1/2023
* Application to Include:	<ul style="list-style-type: none">• Newfane CSD Non-Instructional Application• Niagara County Civil Service Employment Application
Apply To:	Shannon Emborsky, Secretary to the Superintendent Newfane Early Childhood Center 6048 Godfrey Road Burt, NY 14028

* Applications are also available at <https://www.newfane.wnyric.org/page/24> or by visiting any school building's Main Office.

The Newfane Central School District does not discriminate against any employee, student, applicant for employment or candidate for enrollment on the basis of gender (including gender identity, or transgendered status), race, color, religion or creed, age, national origin, marital status, disability, sexual orientation or any other classification protected by law (including, with respect to employees and applicants for employment, genetic predisposition or carrier status), unless based upon a bona fide occupational qualification or otherwise provided for by law. Any person wishing to obtain information about the District's procedures for grieving alleged civil rights violations may obtain information by contacting Jennifer Bower, Civil Rights Compliance Officer, One Panther Drive, Newfane, NY 14108, telephone number 716.778.6468.